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KANPUR ORTHOPAEDIC ASSOCIATION/CLUB

"CONSTITUTION 2003"

- Article 1 The name shall be "Kanpur Orthopaedic Association/Club" herein after called the Association/Club in these rules and regulations.
- Article-2 Office and Scope - The registered office of the Association/Club shall be in the place of work of the Secretary. Association would be registered with the Registrar of the societies.
- Article-3 Aims and objectives - The Association/Club shall be non party, non political, non sectarian and non profit making organisation and shall have the following aims and objectives:-
- 3.1 To encourage and advance the study and practice of the science and art of Orthopaedic Surgery.
 - 3.2 To promote professional fellowship, co-operation, and exchange of views among the Orthopaedic Surgeons of the city.
 - 3.3 To encourage scientific research and experimental work on orthopaedic problems.
 - 3.4 To organise scientific meet consisting of lectures, paper presentation, discussions, seminars, symposia and work shops for the advancement of Orthopaedic Surgery.
 - 3.5 To maintain a reference library.
 - 3.6 To publish a Journal devoted to Orthopaedic Surgery and bulletin of the scientific activities.
 - 3.7 To hold and develop properties, movable and immovable that may be necessary or advantageous for the aforesaid objects, to purchase, sell, rent, lease or to mortgage it in the interest of the Association/Club.
 - 3.8 To receive membership fee and donations for development of Association/Club and subscriptions from members.

- 3.9 To Co-operate with other Medical and Surgical Associations of Kanpur or other cities.
- 3.10 To watch and advice on legislations affecting Orthopaedic Surgeons.
- 3.11 To add all such other things as may be incidental to or conducive to the attainment of all or any of the above objectives.

Article-4

Membership

- 4.1 Type of membership - Membership of the Association/Club shall be of three categories:-
- 4.1.1 Life Member - Life membership of the Association/Club shall be open only to the Orthopaedic Surgeons with postgraduate qualification working in the city of Kanpur and practicing the specialty. Life members working/practicing Orthopaedics outside Kanpur or those who are not practicing the specialty will not hold any office. ✓
- 4.1.2 Associate Member
- Postgraduate students in Orthopaedics.
 - Orthopaedic Surgeons with post graduate qualifications working outside Kanpur.
 - Doctors with post graduate qualifications other than in Orthopaedics, recognised by M. C. I.
 - Associate members are entitled to attend scientific meetings, social events and to participate in all scientific discussions but they will not have the right to vote, hold any office, or attend any business meetings.
- 4.1.3 Honorary Member - Persons of eminence related to Orthopaedic specialty may be conferred Honorary Membership of the Association/Club after approval by the Executive committee and the General Body.

- 4.2 Selection of members - Application for life member/associate member of the Association/Club on a membership form duly proposed and seconded by Life members shall be sent to the Secretary who in turn shall place it before the Executive committee for consideration. Membership shall be awarded only after approval by the General Body. Honorary member shall be nominated by the executive committee.
- 4.2 Membership Fee - Financial year of the Association/Club shall be from 1st April to 31st March. Membership fee for different categories shall be -
- 4.3.1 Life Member - One time payment of Rs. 1000/- (One thousand only)
- 4.3.2 Associate Member - Annual fee of Rs. 200.00 (Two hundred only) payable in advance by 31st of March every year.
- 4.4 Cessation of membership.
- 4.4.1 No member will be entitled to any of the privileges of the Association/Club if his/her subscription to the Association is in arrears for more than two years and in the event of its remaining unpaid even after a reminder, he/she shall automatically cease to be a member of the Association/club.
- 4.4.2 Revival of the membership may be approved by the Executive committee if the person applying for revival of membership is eligible to be a life member and pays the Life membership fee along with arrears. Life member shall be considered for revival as Associate Member on payment of a Revival fee of Rs. 200.00 along with full arrears.
- 4.4.3 Any member, desirous of withdrawing his/her membership from the Association/Club shall give a notice in writing to the Secretary, not less than three months before the end of the financial year.

4.4.4 Any member whose resignation is requested, shall have the right to appeal to the next business meeting of the Executive Committee provided he/she makes a written application to the Secretary within 14 days of receiving the request.

4.5 Rights and Privileges of a Member -

4.5.1 Life members have full voting rights. They are entitled to participate in every activities of the Association/Club. They will receive all information regarding activities of the Association/Club and are entitled for a free copy of journal Only Life members residing and practicing specialty in Kanpur are entitled to hold any office. ✓

4.5.2 Associate members and Honorary Members shall have all the privileges of a life member except the right to vote, hold any office or attend any business meeting.

Article - 5

Executive Committee

5.1 Composition - The executive committee shall consist of the following

President

Vice President

Secretary

Jt. Secretary

Treasurer

Members - Three

Ex-Officio Members

All Past Presidents

5.2 Role of Executive Committee and its powers

5.2.1 The Executive Committee shall be responsible for the total management of the Association.

5.2.2 The Executive Committee shall have the powers to fill up vacancies amongst the office bearers except the President for the remaining terms of the office.

5.2.3 The Executive Committee shall control the affairs of the Association, its funds and assets. The Execu-

Executive Committee shall have the powers to purchase, construct or acquire on lease, exchange, hire or by gift or otherwise any real or personal property and any rights of privileges necessary or convenient for the purpose of the Association/Club, and to improve, develop, manage, sell, lease, mortgage, dispose off return to account or otherwise deal with any property or part of the property of the Association/Club.

5.2.4 Any income from the property of the Association/Club, howsoever derived shall be spent solely towards the objectives of the Association and no portion thereof shall be paid or transferred directly or indirectly for any other purpose except for scientific activities.

5.2.5 The Executive Committee shall have the power to request the resignation of a member deemed contrary to the interests of the Association/Club or to have been disobedient to the Rules or guilty of unprofessional act of public misdemeanor, provided that the person concerned shall be notified of the proposed action not less than eight weeks before the next business meeting.

5.2.6 The Executive Committee shall have the power to remit, reduce or suspend the subscription of any life member at its discretion.

5.2.7 Without prejudice to the powers of the General Body or the Association/Club, the Executive Committee can do all such acts and exercises deemed to be necessary in furtherance of the objects of the Association/Club.

Article - 6

Duties and Powers of the office bearers - ✓

6.1 President -

The President shall coordinate, supervise and direct the activities of the Association/Club.

He/She shall preside over all business and scientific meetings convened by on behalf of the Association/Club.

The President shall submit his/her resignation to the Executive Committee.

The term of the President shall be for one year.

6.2 Vice President -

If the President ceases to hold the office, the vice President shall be inducted as President for the remaining term by a notification from the office of the secretary.

In the absence of the President, the vice President shall preside over the meeting.

The Vice President shall submit his resignation to the President.

The term of Vice President shall be one year.

6.3 Secretary -

6.3.1 The Secretary shall execute all policies and programmes of the Association/Club and submit reports at the meeting of the Executive Committee and to the General Body during Annual General Meeting.

6.3.2 He shall keep members informed through press, news letters circulars etc. regarding various academic activities of the Association/Club.

6.3.3 He shall prepare and keep the minutes of all business meetings of the Executive Committee and General Body and see that all notices regarding meetings are duly given in accordance with the provisions of rules and bye laws.

6.3.4 He shall circulate the accounts for the year with the minutes of last Annual General Body meeting along with the notice of the next Annual General body meeting.

6.3.5 He shall be responsible for safe up keep of the

- records of the Association and he shall be the custodian of the seal of the Association/Club.
- 6.3.5 He shall be accountable to the Executive as well as to the General Body.
- 6.3.6 He will sign and execute all contracts or other instruments in the name of the Association/Club and shall exercise general Supervision over the affairs of the Association/Club.
- 6.3.7 He shall prepare a current voters list of all life members.
- 6.3.7 Secretary shall be empowered to employ a part time clerk/assistant on a honorarium approved by the Executive Committee.
- 6.3.7 He shall maintain an account with a maximum limit of Rs. 5,000/- (Five thousand) and operate it with Joint Secretary to meet the contingency expenses. Payment of any amount more than Rs. 5000/- shall be made on the recommendations of the Secretary directly to the party by the Treasurer. If and when the Secretary needs more than Rs. 5,000/- towards contingency expenses, he shall have to submit an account of utilisation of Rs. 5000/- taken earlier with the new demand. In the absence of utilisation account, the Treasurer will have the right to refuse the additional demand.
- 6.3.8 He shall submit his resignation to the President.
- 6.3.9 The term of the office of the Secretary shall be of three years.
- 6.4 Treasurer
- 6.4.1 Treasurer shall keep accounts of the Association/ Club.
- 6.4.2 He shall present audited account in the Annual General Body Meeting. He will be accountable to the Executive body and the General body in all financial matters.

- 6.4.3 All cheques and other negotiable instruments shall be signed jointly by the Treasurer and Secretary.
- 6.4.4 The Treasurer will submit his resignation to the President.
- 6.4.5 The term of office of the Treasurer shall be three years.
- 6.5 Joint Secretary
- 6.5.1 In the absence of the Secretary, he shall work as Secretary.
- 6.5.2 The Term of office of the Joint Secretary shall be of one year.
- 6.5.3 The Joint Secretary will submit his resignation to the Secretary or President.

Any office bearer (except president who is allowed only one term) cannot serve the Association/Club in same capacity for more than two terms.

Article 7

Meetings

- 7.1 Executive Committee shall meet at least twice a year and General Body shall meet once a year. Members entitled to attend and participate in the General Body meeting are only the life members.
- 7.2 Quorum - A Minimum of 4 (Four) member for the Executive Committee Meeting and 10 (Ten) members for the General Body Meeting are required to complete the quorum for respective business meetings.

Article - 8

Election of Office bearers and members of the Executive Committee.

- 8.1 The President, Vice President and Joint Secretary have the term of office for one year and they shall be elected annually.
- 8.2 The Secretary & Treasurer shall have term of office for three years. They shall be elected at the end of three years of the term.

8.3 The term of the member, Executive Committee shall be two years.

8.4 All the office bearers and Members, Executive Committee shall be elected in Annual General Body Meeting by voice vote or secret ballot.

Article - 9

Amendment - The amendment in the constitution if and when considered necessary can be done after due approval of the Executive Committee, the amendment then shall be approved by two third majority of members eligible to vote.

Article - 10

Conference, Seminar, Symposium and Workshop

10.1 They can be organised by any member of the Association/Club as Organising Secretary in consultation with the President and the Secretary of the Association/Club, who shall be given place of honor in the inauguration ceremony.

10.2 Saving from organisation of any such event would be transferred to the funds of the Association/Club.

Article - 11

Arbitration

In case of any dispute which can not be satisfactorily settled, the matter shall be settled, by arbitration.

Each party will appoint an arbitrator and arbitrators will appoint an umpire, only from Life Member of the Association/Club. The decision of the umpire shall be final and binding on all parties.